



Keri Stube

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Keri A. Stube is a Paralegal at Yarbrough Law Group where she supports the legal and litigation support team. She provides both administrative and legal support by conducting legal research, preparing reports, case presentations, correspondence and other legal documents, pleadings and discovery, managing invoices, handling information requests, maintaining office and legal calendar, arranging conference calls, coordinating travel arrangements, and managing and maintaining executives' schedules. She has knowledge and experience with standard office administrative practices and procedures, communication and planning skills, confidentiality, and decision-making.

Keri received her Bachelor of Arts degree in Communication from the University of Northern Iowa, graduating *cum laude*, and her Paralegal Certificate from Southern Methodist University. While receiving her Associate of Arts degree on a full scholarship from Ellsworth Community College, she co-captained the women's volleyball team, tutored college students, and volunteered for local events and activities. Keri went on to finish her college career, earning her Bachelor's degree at the University of Northern Iowa where she also continued her volleyball career with the alumni women's volleyball team.

After joining Yarbrough Law Group as the Director of Marketing and Litigation Support assistant in 2011, Keri earned her Paralegal certificate from Southern Methodist University.